The North Carolina Board for Licensing of Soil Scientists  
Complaint Procedure

The North Carolina Board for Licensing of Soil Scientists is charged with the responsibility of administering the provisions of the North Carolina Soil Scientist Licensing Act (GS 89F), which includes protecting life, property, health, and public welfare through regulation of the practice of soil science in the state of North Carolina.

The Board investigates alleged violations of provisions of the licensure law, in addition to evaluating candidates for licensure and administering examinations. Any person may submit evidence of fraud, deceit, gross negligence, incompetence, misconduct or violations of the Board’s Rules or General Statues 89F against any individual licensee or against any corporation holding a certificate of authorization. Complaints may also be submitted against persons who are unlicensed but have practiced soil science in the state.

The Board shall reasonably investigate all valid complaints, and all valid complaints will be carefully considered by the Board. If after investigation and review, the Board determines that a violation has been committed, appropriate action will be taken within the limits of GS 89F.

Matters of failure to fulfill a contractual obligation are outside the jurisdiction of the Board and require legal resolution.

In submitting a complaint, the statute requires that the complaint shall be in writing, shall be sworn to by the person making the complaint (notarized), and shall contain such evidence as is available including all relevant parties, dates and the specific section of the statues or code of ethics that is alleged to have been violated in order to substantiate the complaint being filed with the Secretary of the Board.

The attached form should be used.
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To: The North Carolina Board for Licensing of Soil Scientists Secretary
   Post Office Box 41368
   Raleigh, NC 27629

From: ______________________________________________________

Date: _______________________

Name of individual or corporation subject of complaint:
___________________________________________________________

Title of complaint: ____________________________________________

Summary: ___________________________________________________
____________________________________________________________
____________________________________________________________
____________________________________________________________

Attach additional details and documentation as needed.

State of _________________________
County of _______________________

I, _________________________, a Notary for said county do hereby certify that
_____________________ personally appeared before me and being by me duly sworn, stated
that he/she executed the foregoing instrument.

Witness my hand and official seal, this the _______ day of __________, 20____.

(Official Seal)

__________________________________
Notary Public

My commission expires _____________________